Niiwin Wendaanimok Construction Limited Partnership

By it's General Partner Niiwin Wendaanimok Construction Inc

Construction Supervisor

JOB DESCRIPTION

Overall Role:

The Construction Supervisor will be responsible for overseeing construction projects from start to finish in a timely and cost-effective manner and will collaborate closely with the General Manager and the Project Manager to ensure smooth project execution.

With a keen attention to detail and strong organizational skills, you will ensure that all construction activities align with all Safety and Construction Regulations, Company policies and adhere to the established timeline and budget.

Your expertise in project supervision will be crucial in coordinating resources, resolving any issues that may arise, and delivering successful construction projects.

Coordinate with Niiwin Wendaanimok Limited Partnership to determine long term training requirements and on the job training The Construction Supervisor reports to the General Manager.

Construction Supervisor Key Duties and Responsibilities include:

- Identify potential construction contract opportunities.
- Identify potential buyers of Aggregate Materials, prepare documents.
- Oversee all construction activities of Niiwin Wendaanimok Construction LP.
- Train and/or arrange training as required for all Employees to fulfill their duties in a safe and professional manner.
- Ensure all equipment is operated in a safe manner by fully qualified, trained personal.
- Operate heavy equipment as required, Common Core with endorsements for any heavy equipment operated is required or obtain training prior to operating equipment.
- Train new employees as required. Ensure all operators have Common Core with endorsements for any heavy equipment operated or obtain training prior to operating equipment.
- Overseeing and directing construction projects from conception to completion.
- Reviewing the project in-depth to schedule deliverables within estimated cost.
- Overseeing all onsite and offsite constructions to monitor compliance with building and safety regulations and ensuring safety policies are adhered to all projects.
- Obtain company certifications and compliance as required for all regulations, such as environmental, safety and others.
- Review the work progress on daily basis.
- Prepare and maintain internal and external reports on project progress and status.
- Monitor and increase labor productivity.
- Coordinate and provide scheduling, planning, organizing of labor, subcontractors and materials.
- Select tools, materials and equipment and track inventory.
- Establish and implement effective mechanical practices, procedures and techniques.
- Represent company in project meetings.
- Analyze, manage and mitigate risks.
- Maintain all equipment to the manufacturers recommended maintenance schedules and to meet or exceed the specifications.
- Ensure a quality control process is adhered to ensure all aggregate produced meets applicable specifications, whether it is to OPSS standard or other.

Skills and Work Experience Requirements:

- 15+ years' experience in the construction industry.
- BS degree in construction management, architecture, engineering or related field is an asset.
- Experience on civil construction projects.
- Experience with Heavy Equipment repairs, troubleshooting, rentals, etc.
- Advanced knowledge of construction management processes, means and methods.
- Construction scheduling, planning, and execution.
- Competent in conflict and crisis management.
- Leadership and Human Resources management skills.
- Communicates Effectively.
- Customer Service focused.
- Problem Solving and Innovation skills.
- Teamwork and Collaboration centered.
- Excellent time and project management skills.
- MS Office (Word, Excel, Project).

Application Information

Along with a resume and cover letter and three references.

CLOSING DATE IS DECEMBER 1, 2026 AT 4PM

Application packages can be emailed to:

General Manager

Allan Luby

Niiwin Wendaanimok Construction Limited Partnership

Wauzhushk Onigum Nation

Golf Course Road

Kenora, ON P9N 3X8

E-mail: aluby@niiwinwendaanimok.com

Compensation

The salary range for this position competitive and is dependent on qualifications and experience.

Note: We thank all those who have expressed an interest in this position; however, only those applicants selected for an interview will be contacted.